



Lee County Board Meeting Minutes

Lee County, Illinois

Apr 20, 2023 at 6:00 PM CDT

@ Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order April 20, 2023, at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Cal Callison - Hope Bible Church Dixon

Chairman Olson introduced Pastor Cal Callison from Hope Bible Church Dixon.

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, members: Akre, Book, Freil. Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson and Zeman. Absent: Allen and Bivins.

V. Announcements:

A. Please mute or turn off cell phones

B. Expression of thanks to Kevin Lalley (EMA)

Chairman Olson acknowledged Kevin Lalley for his diligent care of Lee County during the destructive storms that passed through the County earlier in the month. Kevin spent an enormous amount of time, energy, and effort emailing, calling, and updating everyone regarding the changing weather patterns, outages, and closings.

VI. Approval of Board Minutes: March 23, 2023 Regular County Board Meeting

There were no revisions to the minutes; Stand as read.

VII. Monthly Resolutions: (Joseph Meyer) - None

VIII. Zoning and Planning

A. Petitions Going To the Zoning Board of Appeals:

1. Petition 23-P-1605, PPN# 07-02-36-400-008, Special Use for a Solar Energy System - Dixon Township

Motion to move Petition 23-P-1605 to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

2. Petition 23-P-1606, PPN# 06-09-12-400-003, Special Use for a Solar Energy System - Franklin Grove Township
Motion to move Petition 23-P-1606 to the Zoning Board of Appeals. **Moved** by Mr. Koppien. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.
3. Petition 23-P-1607, PPN# 12-14-24-300-003, Special Use for a Solar Energy System - Marion Township
Motion to move Petition 23-P-1607 to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.

B. Petitions Going To the Planning Commission: None

C. Petitions Coming From the Zoning Board of Appeals:

1. Petition 23-P-1608, PPN# 18-08-16-400-008, Map Amendment/Special Use for construction and operation of farm equipment/machinery sales/service business-S Dixon Twp
Motion to approve Resolution #2023-04-001, Petition 23-P-1608 with conditions as presented. **Moved** by Mr. Kitson. **Second** by Mr. Mimini. Discussion, Ms. Henkel spoke on behalf of the resolution, the petitioner is requesting a map amendment to change the zoning from an AG 1 to an I-1 and in addition is requesting a special use for the purpose of operating his business. The parcel is adjacent to the City of Dixon and the City has filed an objection against this request. Therefore, the county board vote has to be three quarters of the majority in favor of the resolution for it to pass. State's Attorney Charley Boonstra spoke about Statue 55 ILCS 5/5-12014 subsection B which says that if there were an objection to the map amendment it would need to be by a vote of three quarters of the majority of the County Board to approve it. The ZBA voted unanimously to pass this resolution. Mr. Kitson spoke on his approval of the petition and the positive impact it will have for the county.

Roll call vote is called:

YES: Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor and Pearson

NO: None

ABSENT: Allen and Bivins

ABSTAIN: Olson

Motion carried by roll call vote.

2. Petition 23-P-1609, PPN# 11-16-15-300-002, Special Use for a campground-Lee Center Township
Motion to approve Resolution #2023-04-002, Petition 23-P-1609 with conditions as presented. **Moved** by Mr. Kitson. **Second** by Mr. Skrogstad. Ms. Henkel spoke on behalf of this resolution and the conditions. Judy Harvin has petitioned for special use for a campground. Ms. Henkel noted that this meets

the definition of a campground according to our Zoning Code, however but it is not a typical campground. It will be a place for weekend retreats with less than 20 people. The Zoning Board unanimously voted with a recommendation to approve. **Motion carried** unanimously by voice vote.

D. Petitions Coming From the Planning Commission:

1. Petition 23-PC-70, Text Amendment to 10-15-15, Wind Energy Systems (Hold Over Until May)

Motion to hold over Petition 23-PC-70 Text Amendment to 10-15-15, Wind Energy Systems until the May County Board meeting. **Moved** by Mr. Skrogstad. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

2. Petition 23-PC-71, Text Amendment to 10-15-20, Solar Energy Systems (Hold Over Until May)

Motion to hold over Petition 23-PC-71, Text Amendment to 10-15-20, Solar Energy Systems until the May County Board meeting. **Moved** by Mr. Hudson. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

IX. Administrator Monthly Update and Board Member Comments

Chairman Olson announced appointments to the Lee County Safety Committee as follows:

- Mike Koppien - Chair of Public Safety
- Mike Zeman - CIRMA Representative
- County Officials: Sheriff Whelan, Kevin Lalley, Dave Anderson, Cathy Ferguson, Amy Johnson and Staci Stewart.

X. Public Comments:

Chairman Olson introduced Judy Harvin from Amboy pertaining to Petition 23-P-1609 Special Use. Highlights:

- Offers two retreats a month from June-September
- Retreats are capped at 16 people
- Requirements from the state and the state and county health departments are very overwhelming and quite large for a small business
- Still gathering all of the financial investments
- Might not be the right move for her with the size and the scope of her business
- Might need to dig for a new well, several issues come with that
- Wants to thank the county for passing the petition
- Still considering her options

XI. County Organization Presentations/Updates:

None

XII. Reports of Standing Committees:

- A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad states minutes are in OnBoard. Highlights:

- Pacer (pavement service evaluation rating) report from the highway department
- ROE report and legislations that are being proposed
- LOTS report and stats
- IT Gorski reports on new IT Tech hire Justin Carr
- County Clerk Petersen reported on numbers from the April Consolidated Election

B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report. Minutes are in OnBoard

C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave his report. Minutes are in OnBoard.

D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report on the two meetings and the minutes are in OnBoard.

E. Finance: Jim Schielein, Chair

Mr. Schielein gave his report. Minutes are in OnBoard.

F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in OnBoard.

XIII. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White stated they had no meeting this month. Updates:

- FDA has authorized a second bivalent booster - for 65 and above or moderately or severely immunocompromised.
- Partnership for a Healthy Lee County (PHLC) group is various community organizations that work together to address health issues
- School sports physicals and looking at expanding the blood lab draws
- New pamphlet is out for the Lee County Health Department for programs and services
- At the May meeting the Health Department will be presenting changes to environmental health fees for the Board's consideration. Ms. White has sent out an email with some high level information regarding the changes.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson stated minutes are in OnBoard. Highlights:

- In 2022 the average daily call volume for the Sheriff's Office was 56, Dixon police department was 52 and 26 for 911 calls in a 24-hour period.
- During the March 31st storm the call volume increased dramatically. From 6-8 p.m. the Sheriff's Office received 56 calls, and the Dixon police department received 31 calls. During the April 4th storm in a one-hour period from 12 to 1

p.m. the Sheriff's Office received 34 calls, Dixon police department 35 calls and 27 calls in a one-hour time frame for 911 calls.

- Director Dallas spoke on behalf of the volume of calls they received on these two days and the outstanding job everyone did responding to these calls and all the county departments responses.

B. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert , Liaison

Ms. Shippert states the report is in OnBoard.

C. Tri-County Opportunities Council: Angie Shippert, Liaison

Ms. Shippert states the report is in OnBoard.

D. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien stated they met on the 14th. Highlights:

- Covered Senate House Bills - most time was spent on UTV Ordinance and the time and research Lee County has put into the Ordinance.

E. Tourism: Ron Gascoigne, Liaison

Mr. Gascoigne states the report is in OnBoard.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman attended his first meeting in Bloomington today. CIRMA is a cooperative of about 20 to 25 counties similar to Lee County and they work with risk management.

G. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre gave highlights:

- First meeting with new executive director Tom Demmer.
- New director brings a lot of good energy and brings all of his networking abilities to the association.
- New mayor of Dixon was introduced - Glenn Hughes.
- Updates on Gateway and the Industrial Park and the Lee-Ogle Enterprise Zone.
- New website is up and running

H. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson stated that they met in Springfield on March 28-29. Highlights:

- Discussion on Solar and Wind Renewable Energy
- Legislative meeting with Congressmen, Senators, and Representatives

XIV. Unfinished Business:

XV. New Business:

A. Resolution: Appropriation 22-00349-00 BR(ARPACM) - Highway Department

Motion to approve Resolution #2023-04-003 Appropriation 22-00349-00 BR(ARPACM). **Moved** by Skrogstad. **Second** by Mr. Wilson. Mr. Anderson spoke on

behalf of the resolution and the appropriation of the ARPA and the county matching funds. **Motion carried** unanimously by voice vote.

B. Lee County Electrical Aggregation Award

County Administrator Ryerson spoke on behalf of this award. Highlights:

- In 2011 State of Illinois passed Legislation that allowed government entities to consolidate small businesses and residences into an aggregation program.
- Referendum was passed by Lee County which allows County to approve an electrical aggregation supplier and specified term for aggregation program.
- Periodically the County solicits bids and selects a provider
- Mike Mudge is Lee County's consultant that assists us with the bidding and selection process.
- Mr. Mudge received 3 bids from providers
- County Board needs to approve the provider and the term of the contract for the next period.

Motion by Mr. Kitson to go forward with MC Squared Energy Services for a 2-year contract at 7.45. **Second** by Mr. Schielein. Under discussion Mr. Mudge stated that last summer ComEd's rate was 12 cents kilowatt hour and the rate we tied into 3 years ago was 5.6 cents. This is a huge savings for the county. Opt-out notification letters will go out in June. **Motion carried** unanimously by voice vote.

C. Approval of the Lee County FY2022 Financial Audit

Treasurer Paul Rudolphi stated the FY2022 Financial Audit is completed and it is a clean and unmodified audit. ARPA funds have about 4 million remaining, IMRF pensions are over 100% funded. **Motion to approve** the FY2022 Financial Audit. **Moved** by Mr. Schielein. **Second** by Robertson. **Motion carried** unanimously by voice vote.

D. SIPC Intergovernmental Agreement (Cooperative)

County Administrator Ryerson stated that the Illinois Governmental joint purchasing act allows local governments to purchase supplies and services jointly. Lee County is looking to join the Co-op and is in need of the ability to sign an intergovernmental agreement upon approval from the State's Attorney. **Motion is to approve** the SIPC Intergovernmental Agreement pending review/approval of State's Attorney Boonstra. **Moved** by Mr. Wilson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

XVI. Appointments:

Motion to approve all eight Appointments or Reappointments at one time. **Moved** by Mr. Hudson. **Second** by Mr. Koppien. **Motion carried** by voice vote with Mr. Kitson abstaining.

- A. Resolution: Reappointment of Jeff Roop to the Franklin Grove Fire Protection District
- B. Resolution: Reappointment of Randy Gittleson to the Franklin Grove Fire Protection District

- C. Resolution: Reappointment of Steve Gilmore to the Lee County Emergency Telephone System Board
- D. Resolution: Reappointment of Norma Jean Brechon to the Lee County Housing Authority
- E. Resolution: Reappointment of Ryan Buskohl to the Lee County Emergency Telephone System Board
- F. Resolution: Reappointment of Steven Howell Jr. to the Lee County Emergency Telephone System Board
- G. Resolution: Reappointment of Kevin Lalley to the Lee County Emergency Telephone System Board
- H. Resolution: Reappointment of Kimberly Hummel to the Lee County Housing Authority

Motion to approve all eight Appointments or Reappointments. **Moved** by Mr. Schielein. **Second** by Mr. Wilson. Under discussion, Mr. Freil and Ms. Shippert asked about the requirements of the county appointments. Chairman Olson stated that the county has a form. County Administrator Ryerson added that about 1 year ago the county board did ask for some form of documentation and a form was created. We were fairly successful in receiving these forms back up until recently. In particular there is resistance to completing the form when individuals have served on the same board for a long time. In the future we will continue to request the form, and it will be up to the County Board members whether to approve the appointment if no form is returned. Refusing to approve an appointment could leave a Board without enough members for a legal meeting, impacting the entity's ability to operate. **Motion carried** by voice vote with Mr. Kitson abstaining.

- **Resolution #2023-04-004** Reappointment of Jeff Roop to the Franklin Grove Fire Protection District
- **Resolution #2023-04-005** Reappointment of Randy Gittleson to the Franklin Grove Fire Protection District
- **Resolution #2023-04-006** Reappointment of Steve Gilmore to the Lee County Emergency Telephone System Board
- **Resolution #2023-04-007** Reappointment of Ryan Buskohl to the Lee County Emergency Telephone System Board
- **Resolution #2023-04-008** Reappointment of Kevin Lalley to the Lee County Emergency Telephone System Board
- **Resolution #2023-04-009** Reappointment of Steven Howell Jr. to the Lee County Emergency Telephone System Board
- **Resolution #2023-04-010** Reappointment of Norma Jean Brechon to the Lee County Housing Authority
- **Resolution #2023-04-011** Appointment of Kimberly Hummel to the Lee County Housing Authority

XVII. Executive Session:

None

XVIII. Approval of County Officers Reports

Motion to approve the County Officer's Reports and the Quarterly Treasurer's Report. **Moved** by Ms. Naylor. **Second** by Mr. Friel. **Motion** carried unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Friel. **Second** by Ms. White.

Roll call vote is called.

YES: Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson and Olson

NO: None

ABSENT: Allen and Bivins

Motion carried unanimously by roll call vote.

XX. Approval of Board Member Mileage and Per Diem

Motion to approve Board Member Mileage and Per Diem. **Moved** by Mr. Book. **Second** by Kitson. **Motion** carried unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to adjourn. **Moved** by Ms. Naylor. **Second** by Mr. Gascoigne. **Motion** carried unanimously by voice vote.

Adjourned at 7:08 P.M.

Robert Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board